



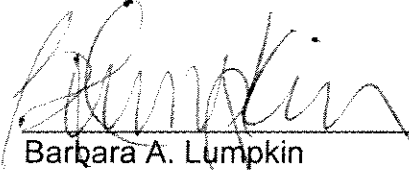
DEPARTMENT OF PROCUREMENT SERVICES

MEMORANDUM

Date: August 18, 2006

To: Cheri Heramb, Acting Commissioner
Department of Transportation

Attn: Gilberto Quinones

From: 
Barbara A. Lumpkin
Chief Procurement Officer

Re: Emergency Purchase Order Authorization

Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Moore Landscapes, Inc. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase 'Landscape Service' in the amount of \$137,445.00 as requested in your letter of July 11, 2006. Any amount in excess of the \$137,445.00 approved here will be subject to additional authorization and will be limited so as not to exceed the \$250,000.00 limit established by statute.






CITY OF CHICAGO
DEPARTMENT OF TRANSPORTATION
Bureau of Administration & Planning
Contracts Section

MEMORANDUM

TO: Claude Humphrey
Deputy Procurement Officer
Department of Procurement Services

FROM: 
James P. Bracewell Jr.
Director of Administrative Services

*OK,
DWY
8/15/06*

SUBJECT: Original Vendor Quote
Emergency Contract
Landscape, Floral Container Arrangements, and Central Business District
Additional Services Request
Vendor: Moore Landscaping
Original PO No.: 12170
Requisition No.: 28658

DATE: July 11, 2006

Attached please find the original vendor quote for the above emergency request.

Also attached are copies of the above requisition and purchase order print for the original purchase order number 12170. At the direction of Ms. Blameuser, we are requesting that the services under RX#12170 be added to PO#12170.

Thank you. Please call me at 744-3106 if you have any questions or need any additional information.

cc: Lorel Blameuser
Karen Nowacki
File



DEPARTMENT OF TRANSPORTATION
DIVISION OF PROJECT DEVELOPMENT

MEMORANDUM

To: Barbara A. Lumpkin
Chief Procurement Officer
Department of Procurement Services

From: Cheri Heramb
Acting Commissioner
Department of Transportation

Date: June 29, 2006

Subject: Request for Emergency Authorization Increase
Requisition #~~28290~~²⁸⁶⁵⁸ Specification #48184

The Department of Transportation is requesting an increase to Moore Landscapes emergency purchase order requisition # ~~28290~~ specification # 48184. Additional landscaping services are necessary for the continued care, watering, and fertilization of the Central Business District summer floral container displays, including the Riverwalk, CBD window boxes (City Hall and Cultural Center), and sidewalk planters. In addition, continued landscape maintenance is needed for the Chicago Police Headquarters, Widow Clark House, and other various locations. Without continued care and maintenance of these sites, the loss of plant material could potentially reach over two million dollars (\$2,000,000).

These services are required to fill an immediate need until the Floral Container Agreements are in place. Accordingly, we are requesting an increase of \$137,445 to Moore Landscape's previously authorized \$111,947 Emergency Purchase Order, bringing the total to \$249,392.

I certify that this emergency requires immediate procurement of services, supplies, or equipment to prevent or mitigate the loss or impairment of life, health, property, or essential public services.

Please contact Karen Nowacki at 312.744.7080 if you have any questions. Your attention to this matter is greatly appreciated. Thank you for your assistance.


Cheri Heramb, Acting Commissioner

NEIGHBORHOODS



**Emergency Purchase Order Proposal
GreenStreets 2006 CBD_2**

Description	Unit	Estimated Qty	Unit Cost	Total Cost
Landscape Maintenance Services	hour	1,400	\$ 35.00	\$ 49,000.00
Care of all Floral Containers includes maintenance, watering, fertilizing	hour	2,104	\$ 35.00	\$ 73,640.00
Supply and Install 2.5 inch perennials	each	946	\$ 5.00	\$ 4,730.00
Supply and Install 1 gallon perennials	each	800	\$ 12.00	\$ 9,600.00
Supply and Install Till in Mix	cu yd	5	\$ 95.00	\$ 475.00

TOTAL	\$ 137,445.00
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Pedro P. Berreles
Vice President, Maintenance